



# 2017 Annual Report



100 NEWPORT DRIVE, PORT MOODY

## Message from the Board Chair



2017 was a year of change and transformation. We began a significant capital project to renovate the library, as well as added new features and furniture. These features included new self-checkout machines, a new laptop bench, new Information and Accounts desks, as well as more study space. Our goal is to make the library more functional, comfortable and enjoyable for all. This project started in 2017 and will be completed in 2018.

The renovation project provided a unique opportunity for staff to reach out to more Port Moody residents through various outreach programs. Our staff connected with the community with more visits to schools, the SHARE Food Bank and StrongStart programs.

The success the library experienced in 2017 is due to remarkable staff, loyal patrons, community partners, and dedicated trustees. I would like to acknowledge the ongoing financial support of the City of Port Moody and the Province of British Columbia.

Rosario Passos, Library Board Chair



Port Moody Public Library Board 2017

*Sitting L to R:* Bill Lawrie; Afton Bell; Rosario Passos (*Chair*); Jacquie Boyer; Cllr. Zoë Royer

*Standing L to R:* Jo-Anne Parneta; Dave Zille (*Vice-Chair*); Bob Elliot; Pat Merrett

## 2017 Accomplishments

### *Ignite the imagination of the community*

- Enriched cultural understanding for newcomers with the “Learn about Canadian Culture” series presented in partnership with Tri-Cities Adult Literacy and ESL Working Group.
- During our library renovation, programming staff conducted over 40 outreach visits including sessions at StrongStarts and storytimes at the SHARE Food Bank.
- Partnered with Horticultural Services to offer “Where the Wild Things Grow,” a program which aims to help children connect with their local environment by getting their hands dirty planting vegetables and herbs.
- Championed information literacy with the program “Fighting Fake News” with Ron Darvin from UBC.
- Hosted a special Storytime with Port Moody Fire Rescue during Fire Prevention week to raise public awareness of the importance of fire safety and help develop a new generation of fire-smart citizens.



### *Infuse library space with new energy and purpose*

- Started an extensive library renovation project that improved both the functionality and appearance of the branch. This included a complete change to the Circulation and Information desks.
- Developed a “Functional Space Programming Report” in collaboration with the Resource Planning Group, Inc. This report described in detail the design requirements for a proposed new library building.

## 2017 Accomplishments

### *Inspire a generation of young readers & learners*

- Piloted a new program that paired teen volunteers with younger students to create their own illustrated stories.
- Launched a new Teen Summer Reading Club to engage middle and high schoolers and encourage them to read for pleasure during the summer months.



### *Invest in new technologies & digital collections*

- Launched Lynda.com, a career skills training database that provides access to thousands of career training opportunities related to business, software, technology, and the arts.
- Replaced our security gates and self-checkout machines to improve the patron experience.
- Engaged the services of Atomic Crayon to conduct a website analysis. This resulted in a plan to replace the website.
- Launched a new wireless “print from anywhere” service.



## *Statement of Operations*

*For the year ended December 31, 2017*

### **Revenues**

City of Port Moody	\$1,709,602
InterLINK net lending	63,378
Donations	590
Fines and miscellaneous	69,311
Provincial government	119,394
<b>TOTAL</b>	<b>\$1,962,275</b>

### **Expenditures**

Salaries & benefits	\$1,531,504
Books & library collections*	83,919
Other	163,031
Capital amortization	202,062
<b>TOTAL</b>	<b>\$1,980,516</b>

**Net Surplus (deficit)** **(\$ 18,241)**

\* The books and library collections balance for the year is made up of \$83,919. (operations expenses) and \$140,864. (capital expenses) for a total of \$224,783.

## *2017 Quick Facts*

- ✓ 319,300 visits to the library for an average of 102 people per open hour.
- ✓ 577,200 items borrowed for an average of 185 items per open hour.
- ✓ Offered 464 programs with a total attendance of more than 19,500 people.
- ✓ Answered 20,600 reference questions from our customers.

## *Thank you*

We would like to sincerely thank and acknowledge the individuals and organizations who generously donated to the library in 2017:

- Canadian Federation of University Women – Coquitlam
- Lawmatters, Courthouse Libraries BC • Inlet Book Club
  - Lewis Pocock

## Customer Comments

*"I tried them tonight – wow! I had no idea check out machines could do that. Amazing technology"*

*"I really enjoy the ukulele lesson. It's a great way to introduce the instrument to all ages. Loving it!!!"*

*"I think the wireless online printing system is fantastic! So easy to use and efficient and affordable. Thank you."*

*"Everything great – but the TV series DVDs are wow! Better than any other library."*

*"I like very much this library. All employees are very cooperative. One of the best well-managed libraries I have ever seen. Thank you all for your efforts."*

*"This was such a fun event!! Thanks so much for organizing and hosting." (on Family Literacy Day with Clifford the Big Red Dog)*

