

MINUTES

Port Moody Public Library Board
Thursday, March 22, 2012
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, March 22, 2012 in the ParkLane Room, Library.

Present

Katherine Fraser - Chair
Peter Belanger
Susan Croll
Barry Fleming
Linda Martin
Barbara Nuttall
Rosario Passos
Cllr. Zoë Royer

Regrets

Errin Morrison

In Attendance

Lynne Russell, Director
Andree Duval, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:10 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Peter Belanger and seconded

THAT the agenda of the regular Library Board meeting of March 22, 2012 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Barb Nuttall and seconded

THAT all items on the consent agenda, except item 3.2, be approved or received for information as noted including:

- **Item 3.1 Minutes of regular Board Meeting of February 16, 2012**
- **Item 3.3 Media coverage**
- **Item 3.4 Customer feedback**

Carried.

3.2 Director's Report

The Library Director answered questions related to her written report. It was agreed that the Director's report should not be part of a consent agenda in future.

4. New Business

Social Media Policy

4.1 Social Media Policy

Background information on a draft Social Media policy was provided by the Library Director.

Moved by Linda Martin and seconded

THAT the Social Media Policy (D7) be approved as circulated.

Carried.

eBook Collection

4.2 eBook Collection

The Library Director spoke to the request for funding for an expanded collection of eBooks.

Moved by Barry Fleming and seconded

THAT the Board authorize the expenditure of up to \$5000.00 from the Books & Library Collections reserve for a start-up collection of Port Moody e-books.

Carried.

InterLINK Strategic Plan Refresh

4.3 InterLINK Strategic Plan Refresh

InterLINK Board representative, Barry Fleming, provided background information on the InterLINK Strategic Plan Refresh document. He indicated that the InterLINK Board has requested member library boards consider and comment on the document.

Moved by Peter Belanger and seconded

THAT the Board endorse the InterLINK Strategic Plan Refresh - 2012 document as circulated.

Carried.

The Director was asked to notify InterLINK accordingly.

Room to Read

4.4 Room to Read

Barry Fleming provided background information on the Room to Read program. A representative from Room to Read will be invited to give a brief presentation at the next Library Board meeting.

Strategic Planning Working Group

5. Reports from Board Committees/Representatives

5.1 Strategic Planning Working Group

The Library Director acknowledged the excellent work of staff in promoting the online survey and focus groups associated with the community needs assessment project. Focus groups will be completed by March 24th; the survey will close shortly. It was also mentioned that the timeline for the project has been extended slightly.

Golf Committee

5.2 Golf Committee

Barb Nuttall indicated that Mayor Clay has agreed to be Honorary Chair of the 2012 Links to Literacy tournament. She also provided an update on sponsorships.

The draft minutes of the March 2, 2012 Golf Committee meeting were received for information.

Arts & Culture Committee Report

5.3 Arts & Culture Committee Report

No report.

Centennial Steering Committee

5.4 Centennial Steering Committee

Linda Martin reported on the Centennial Steering Committee meeting of March 21 indicating that:

- There will be opportunities for trustees to volunteer for various subcommittees and centennial activities. She will email details to trustees.
- The Living Heritage Project was approved by Council as one of its centennial initiatives. This is a partnership between the Library and Museum.
- The committee has also asked the Library to consider taking on responsibility for the Poet Laureate project. Linda will work with the Library Director to prepare a response.

BCLTA Report

5.5 BCLTA Report

Trustees were reminded of the BCLTA AGM which takes place on May 12 during the BC Library Conference.

InterLINK Report

5.6 InterLINK Report

The draft minutes of the February 28, 2012 meeting of the Board of Directors were received for information.

Adjournment

6. Adjournment

The meeting adjourned at 8:33 p.m.