

MINUTES

Port Moody Public Library Board
Thursday, January 17, 2013
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, January 17, 2013 in the ParkLane Room, Library.

Present

Katherine Fraser - Chair
Peter Belanger
Cllr Bob Elliott
Barry Fleming
Linda Martin
Errin Morrison
Barbara Nuttall
Rosario Passos

Regrets

Susan Croll

In Attendance

Lynne Russell, Library Director
Dayna Solem, Administrative Assistant
Robert Simons, President, Port Moody Foundation
Margaret Matthews, Secretary, Port Moody Foundation
Cathy Burns, Port Moody Foundation

Call to Order

1. **Call to Order**

The Chair called the meeting to order at 6:55 p.m.

Approval of Agenda

2. **Approval of Agenda**

Moved by Barry Fleming and seconded

THAT the agenda of the regular Library Board meeting of January 17, 2013 be approved, as amended.

Move Item 4.1 to follow the approval of the agenda

Carried.

Presentation - Port Moody Foundation

4.1 **Presentation - Port Moody Foundation**

Port Moody Foundation representatives were welcomed to the meeting. Robert Simons, President of the Port Moody Foundation, officially presented cheques for the library's 2012 endowment fund disbursements and gave a brief update on the Foundation's activities.

Cllr. Elliott, Mr. Simons, Ms. Burns and Ms. Matthews left the meeting at 7:05 p.m.

Consent Agenda

3. Consent Agenda

Moved by Errin Morrison and seconded

THAT all items on the consent agenda, except item 3.2, be approved or received for information as noted including:

- **Item 3.1 Minutes of regular Library Board meeting of November 22, 2012 as amended (correct spelling in item 4.8, first motion, to read *principle*)**
- **Item 3.4 Media coverage**
- **Item 3.5 Customer Feedback**

Carried.

Item 3.2 Library Director's Report

The Director indicated that, with the ratification of a four year agreement with CUPE 826, Family Literacy Day has been designated a statutory holiday for CUPE staff. The Library's holiday closures for 2013 will be amended accordingly to include February 11.

It was agreed that an annual listing of library events at which trustee attendance is requested would be helpful for planning purposes. The Director was asked to compile this listing for discussion at the February Board meeting.

4. New Business

InterLINK Operating Budget 2013

4.2 InterLINK Operating Budget 2013

Moved by Barry Fleming and seconded

THAT the Board endorse the proposed Year 2013 InterLINK operating budget.

Carried.

Links to Literacy Golf Tournament

4.3 Links to Literacy Golf Tournament

Barbara Nuttall provided a brief report on the 2013 golf tournament.

Moved by Errin Morrison and seconded

THAT the revised Terms of Reference for the Golf Tournament Planning Committee be approved

Carried.

There was some discussion on projects to be funded from proceeds of the 2013 tournament. It was noted that an evaluation of the golf tournament using rigorous criteria will be completed at year-end.

Election of Officers

4.4 Election of Officers

The Chair conducted elections for Library Board Chair and Vice-Chair for 2013.

Barbara Nuttall nominated Linda Martin for the position of Board Chair. There being no further nominations from the floor, Linda Martin was declared elected as **Board Chair** by acclamation.

Linda Martin nominated Errin Morrison for the position of Board Vice-Chair. There being no further nominations from the floor, Errin Morrison was declared elected as **Board Vice-Chair** by acclamation.

2013 Appointments

4.5 2013 Appointments

The following 2013 Library Board appointments were confirmed by the Chair:

Library Board Committees

Executive Committee: Linda Martin, Errin Morrison,
Rosario Passos

Golf Committee: Barb Nuttall, Peter Belanger, Barry Fleming

City Committee Representatives

Arts & Culture: Rosario Passos

Centennial Task Force: Linda Martin

Library Building Committee: Linda Martin (Chair), Peter
Belanger and Barbara Nuttall

Other Committees

BCLTA Liaison: Errin Morrison

InterLINK representative: Barry Fleming
(alternate: Peter Belanger)

Board Self-Evaluation

4.6 Board Self-Evaluation

There was general discussion of the recently completed Library Board self-evaluation survey.

- Centennial Committee** **5. Reports from Board Committees/Representatives**
- 5.1 Centennial Committee**
- No report.
- Strategic Planning Working Group** **5.2 Strategic Planning Working Group**
- A draft Strategic Plan will be presented for discussion at the February meeting of the Library Board. It will incorporate written comments previously received from trustees.
- BCLTA** **5.3 BCLTA**
- Errin Morrison provided a brief report.
- InterLINK** **5.4 InterLINK**
- No report.
- Arts & Culture Committee** **5.5 Arts & Culture Committee**
- No report.
- Adjournment** **6. Adjournment**
- The meeting adjourned at 8:40 p.m.