

MINUTES

Port Moody Public Library Board
Thursday, February 21, 2013
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, February 21, 2013 in the ParkLane Room, Library.

Present

Linda Martin - Chair
Susan Croll
Cllr Bob Elliott
Barry Fleming
Katherine Fraser
Errin Morrison – *by conference call*
Rosario Passos

Regrets

Peter Belanger
Barbara Nuttall

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:10 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Katherine Fraser and seconded

THAT the agenda of the regular Library Board meeting of February 21, 2013 be approved.

The Chair reminded trustees of the call for agenda items prior to a Library Board Meeting. It was noted that changes to this and future meeting agendas include: the removal of committee reports when there is nothing to report; and the addition of a round table at the end of each meeting.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Rosario Passos and seconded

THAT all items on the consent agenda be approved or received for information as noted, including:

- 3.1 Minutes of regular Library Board meeting of January 17, 2013.
- 3.2 Library Director's Report
- 3.3 Media Coverage
- 3.4 Customer Feedback

Carried.

4. New Business

Draft Strategic Plan

4.1 Draft Strategic Plan

Linda Martin thanked trustees, and specifically the Strategic Planning Working Group, for their work on the strategic plan. Discussion of the draft strategic plan followed.

Moved by Susan Croll and seconded,

THAT the Library Board approve the "Key Elements: Strategic Plan 2013-2017" document as amended and for limited release at this time.

- **Change the order of the last 4 words of the Vision statement to start with "create"**
- **Include the phrase "responsive to community needs" in the plan.**

THAT the Strategic Planning Working Group develop a Strategic Plan 2013-2017 document for release to the public and that this be brought to the March 21 meeting of the Library Board for approval.

THAT the Library Director be requested to work with library staff to develop a strategic Business Plan for 2013 and that this be brought to the Library Board for feedback at their March 21 meeting.

and

THAT trustees and staff be invited to submit suggestions for a new tagline for the library, and that a shortlist of these suggestions be opened up to the public for vote.

Carried.

It was agreed that the Strategic Planning Working Group would incorporate the requested amendments into the "Key Elements: Strategic Plan 2013-2017" document and that the Director would email the revised plan to the Library Board for vote as per Board policy B4 section 12.

Board Opportunities

4.2 Board Opportunities

The draft “Volunteer & Advocacy Opportunities for the Library Board” document was discussed. It was indicated that opportunities would be added to the list as these develop. December 5th was confirmed for the Library Board Year-end Get Together. The Chair asked the Director to email the document to trustees, with a request that trustees sign up for volunteer opportunities as soon as possible.

5. Reports from Board Committees/Representatives

Arts & Culture Committee

5.1 Arts & Culture Committee

No report.

Golf Committee

5.2 Golf Committee

Minutes of the January 25, 2013 meeting of the Golf Committee were received for information. Barry Fleming reported briefly on 2013 tournament activities.

Round Table

6. Round Table

There was a short round table session. It was suggested that advocacy be a future agenda item for a Library Board meeting.

Adjournment

7. Adjournment

The meeting adjourned at 8:20 p.m.