

MINUTES

Port Moody Public Library Board
Thursday, March 21, 2013
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, March 21, 2013 in the ParkLane Room, Library.

Present

Linda Martin - Chair
Peter Belanger
Susan Croll
Barry Fleming
Errin Morrison
Barbara Nuttall
Rosario Passos

Regrets

Cllr. Bob Elliott
Katherine Fraser

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Susan Croll and seconded

THAT the agenda of the regular Library Board meeting of March 21, 2013 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Susan Croll and seconded

THAT all items on the consent agenda, except item 3.2, be approved or received for information as noted, including:

- **3.1 Minutes of regular Library Board meeting of February 21, 2013.**
- **3.3 Correspondence**
- **3.4 Media Coverage**
- **3.5 Customer Feedback**

Carried.

Item 3.2 Library Director's Report

The Director provided an update on recent staff changes.

The Chair requested approval for a professional development opportunity for the Director.

Moved by Peter Belanger and seconded

THAT the board approve the Library Director's travel to Chicago to attend the American Library Association conference from June 27-30, 2013.

Carried.

4. Old Business

Ratification of Email Vote

4.1 Ratification of Email Vote

Moved by Susan Croll and seconded

That the Board ratify the email vote to approve the amendments to the "Key Elements: Strategic Plan 2013-2017" document.

Carried.

There was one vote against the motion.

Board Opportunities

4.2 Board Opportunities

The updated "Volunteer & Advocacy Opportunities for the Library Board" document was received for information. It was noted that there are still some opportunities available.

5. New Business

Strategic Plan 2013-2017

5.1 Strategic Plan 2013-2017

The introductory text for the Strategic Plan was approved, with the following revisions:

- Move the 3rd paragraph to the beginning of the introduction. Add words to read: "It is an exciting *and challenging* time for libraries."
- Remove "*and others*" from the last paragraph of the introduction.
- 2nd sentence of the 1st paragraph should read: "This plan sets out *our* vision for the future of *your* library..."

The Director was asked to continue obtaining estimates for graphic design work. Final design should include the new tagline. Revised timeline is to have a finished product presented to the Library Board at their May meeting.

Strategic Business Plan 2013

5.2 Strategic Business Plan 2013

The Library Director presented a draft of the library's Strategic Business Plan 2013 for feedback. It was suggested that the word "*Complete*," under Infuse library spaces with new energy and purpose, Item 2 of Strategies, be changed to "*Initiate*." The Director was thanked for her and library staff's excellent work on the draft plan.

Library Tagline

5.3 Library Tagline

Discussion took place on the process for development of a new library tagline

Moved by Errin Morrison and seconded

THAT the following motion from the February 21, 2013 regular meeting of the Library Board, "THAT trustees and staff be invited to submit suggestions for a new tagline for the library, and that a shortlist of these suggestions be opened up to the public for vote", be amended to read: "THAT trustees and staff be invited to submit suggestions for a new tagline for the library."

Carried.

It was agreed that the circulated guidelines for submitting and shortlisting tagline suggestions be followed. The Director was asked to follow up on appropriate recognition for the winning submission.

6. Reports from Board Committees/Representatives

Arts & Culture Committee

6.1 BCLTA

Errin Morrison referred to the proposed BCLTA Bylaw amendments. These will be voted on at the association's AGM in May.

Centennial Steering Committee

6.2 Centennial Steering Committee

A list of Centennial events was received for information. Participating trustees and staff were thanked for making the Living Heritage Event a success. The Youth Poet Laureate

will be announced at the April 9th regular Council meeting.

Golf Committee

6.3 Golf Committee

Minutes of the February 22, 2013 meeting of the Golf Committee, and the final statement of revenue and expenditure from the 2012 Links to Literacy tournament, were received for information.

InterLINK

6.4 InterLINK

Minutes of the February 26, 2013 meeting of the InterLINK Board of Directors were received for information.

Round Table

7. Round Table

There was a brief round table session. It was suggested that the Youth Poet Laureate poem, once announced, be prominently displayed in the library.

Adjournment

8. Adjournment

The meeting adjourned at 9:00 p.m.