

MINUTES

Port Moody Public Library Board
Thursday, May 16, 2013
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, May 16, 2013 in the ParkLane Room, Library.

Present

Linda Martin - Chair
Peter Belanger
Susan Croll
Katherine Fraser
Errin Morrison – *by conference call*
Barbara Nuttall

Regrets

Clr. Bob Elliott
Barry Fleming
Rosario Passos

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:10 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Barbara Nuttall and seconded

THAT the agenda of the regular Library Board meeting of May 16, 2013 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Barbara Nuttall and seconded

THAT all items on the consent agenda, except item 3.2, be approved or received for information as noted, including:

- **3.1 Minutes of regular Library Board meeting of April 18, 2013**
- **3.3 Media Coverage**
- **3.4 Customer Feedback**

Carried.

Item 3.2 Library Director's Report

The Director provided additional information on the OneClickDigital service and Teen Reading Club mentioned in her report. The report was received for information.

Errin Morrison joined the meeting via telephone at 7:15 pm

4. New Business

Library Strategic Plan

4.1 Library Strategic Plan

The Director presented a draft of the graphic design for the Library Strategic Plan, and the new library tagline, for feedback. Minor revisions were suggested.

Statement of Financial Information 2012

4.2 Statement of Financial Information 2012

The library's Statement of Financial Information 2012 document was received for information. The SOFI was prepared for the Library Board by the City's Finance Departments and is a requirement of the Ministry of Education.

Succession Planning

4.3 Succession Planning

Linda Martin provided a brief summary of a meeting with Mayor Clay attended by herself, Errin Morrison and Lynne Russell. One of the topics discussed was succession planning for library trustees and the possibility of an Open House for potential new trustees in October.

BC Libraries Conference

4.4 BC Libraries Conference

Errin Morrison and Linda Martin provided a brief overview of sessions attended at the BC Library Conference, May 9-11.

5. Reports from Board Committees/Representatives

Golf Committee

5.1 Golf Committee

Minutes of the April 19, 2013 meeting of the Golf Committee were received for information. Peter Belanger reported briefly on current activities.

Centennial Steering Committee	5.2 Centennial Steering Committee	An up-to-date listing of Centennial events was received for information. The Library Director indicated that library staff are working on a float with a Summer Reading Club theme for the June 22 parade.
Arts & Culture Committee	5.3 Arts & Culture Committee	No report.
Round Table	6. Round Table	There was a brief round table session.
Adjournment	7. <u>Adjournment</u>	The meeting adjourned at 8:30 p.m.