

MINUTES

Port Moody Public Library Board
Thursday, June 20, 2013
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, June 20, 2013 in the ParkLane Room, Library.

Present

Linda Martin - Chair
Barry Fleming
Katherine Fraser
Errin Morrison - *arrived at 7:10 pm*
Barbara Nuttall

Regrets

Peter Belanger
Susan Croll
Cllr. Bob Elliott
Rosario Passos

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:05 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Barb Nuttall and seconded

THAT the agenda of the regular Library Board meeting of June 20, 2013 be approved, as amended.

Add new business item 4.3 Request for Funding.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Barb Nuttall and seconded

THAT all items on the consent agenda be approved or received for information as noted, including:

- **3.1 Minutes of regular Library Board meeting of May 16, 2013**
- **3.2 Library Director's Report**

- 3.3 Policy Revisions (Board Policies A1 and A2)
- 3.4 Media Coverage
- 3.5 Customer Feedback

Carried.

4. New Business

Library Business Plan Progress Report

4.1 Library Business Plan Progress Report

The Director provided a progress report on action items related to the library's 2013 Business Plan.

Library Space Needs Analysis

4.2 Library Space Needs Analysis

Board Chair, Linda Martin, spoke to her written report regarding a strategy for moving ahead on the library space needs analysis operating project. Discussion followed.

Moved by Barry Fleming and seconded

THAT the Library Board instruct the Library Director to begin discussions with city staff re conducting a space needs analysis within the context of the Community Needs Assessment Report, the Library Strategic Plan 2013-2017 and the parameters outlined in the Board Chair's report.

Carried.

Request for Funding

4.3 Request for Funding

The Deputy Director provided background information on a request for start-up funding for an Express DVD Collection.

Moved by Katherine Fraser and seconded

THAT the Library Board authorize the expenditure of \$4,000 from the Books & Library Collection reserve to establish a start-up Express DVD collection.

Carried.

Barbara Nuttall voted against the motion.

- Golf Committee**
- 5. Reports from Board Committees/Representatives**
- 5.1 Golf Committee**
- Minutes of the May 24, 2013 meeting of the Golf Committee were received for information. Barbara Nuttall reported briefly on current activities.
- InterLINK**
- 5.2 InterLINK**
- Minutes of the April 9, 2013 meeting of the InterLINK Board of Directors were received for information. Barry Fleming reported on highlights of the June meeting.
- Round Table**
- 6. Round Table**
- There was a brief round table session.
- Adjournment**
- 7. Adjournment**
- The meeting adjourned at 8:40 p.m.