

MINUTES

Port Moody Public Library Board
Thursday, August 22, 2013
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, August 22, 2013 in the ParkLane Room, Library.

Present

Linda Martin - Chair
Cllr. Bob Elliott
Barry Fleming
Katherine Fraser
Rosario Passos

Regrets

Peter Belanger
Susan Croll
Errin Morrison
Barbara Nuttall

In Attendance

Lynne Russell, Library Director

Call to Order

1. **Call to Order**

The Chair called the meeting to order at 7:05 p.m.

Approval of Agenda

2. **Approval of Agenda**

Moved by Katherine Fraser and seconded

THAT the agenda of the regular Library Board meeting of August 22, 2013 be approved

Carried.

Consent Agenda

3. **Consent Agenda**

Moved by Rosario Passos and seconded

THAT all items on the consent agenda be approved or received for information as noted, including:

- **3.1 Minutes of regular Library Board meeting of June 20, 2013**
- **3.2 Library Director's Report**
- **3.3 Correspondence**
- **3.4 Media Coverage**
- **3.5 Customer Feedback**

Carried.

4. **New Business**

**Links to Literacy Golf
Tournament Proceeds**

4.1 **Links to Literacy Golf Tournament Proceeds**

Moved by Barry Fleming and seconded:

THAT the Board approve funding from 2013 Links to Literacy Golf tournament proceeds for a Digital Early Learning Hub (\$11,000).

Carried.

**2014 Financial Plan
Guidelines**

4.2 **2014 Financial Plan Guidelines**

The City of Port Moody's 2014 Financial Plan Guidelines were briefly discussed.

**Library 2014 Budget
Submission**

4.3 **Library 2014 Budget Submission**

The Library Director reviewed the draft Library 2014–2018 Five Year Financial Plan Submission with trustees. It was highlighted that the library's provincial per capita operating grant is likely to be reduced (from \$2.50 per capita to \$1.79 per capita) as early as 2015. The funding formula is linked to a population threshold; when a City's population reaches 35,000 the lower per capita rate is automatically applied. Projected impact on the library's operating budget is an annual revenue decrease of \$24,000.

Moved by Katherine Fraser and seconded

THAT the Library Board write a letter to Mayor and Council informing them that a reduction in the provincial per capita library operating grant is anticipated as soon as 2015 and that, hence, the Library Board will likely be submitting a deficit operating budget from 2015 onwards.

Carried

Moved by Katherine Fraser and seconded

THAT the Library Board's 2014-2018 Five Year Financial Plan submission show an operating budget deficit of \$24,000 from 2015 onwards linked to the anticipated reduction in provincial per capita library operating grant.

Carried

Moved by Barry Fleming and seconded

THAT the fines rate for overdue adult materials increase from 30 cents per day per item to 35 cents.

Carried

- Golf Committee**
- 5. Reports from Board Committees/Representatives**
- 5.1 Golf Committee**
- Minutes of the June 14, 2013 and July 19, 2013 meeting of the Golf Committee were received for information. Barry Fleming reported briefly on final preparations for the August 27th tournament.
- Round Table**
- 6. Round Table**
- There was a brief round table session. Linda Martin indicated that succession planning, and an open house for potential new trustees in October, will be an agenda item for the September meeting of the Library Board.
- Adjournment**
- 7. Adjournment**
- The meeting adjourned at 8:35 p.m.