

MINUTES

Port Moody Public Library Board
Thursday, May 22, 2014
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, May 22, 2014 in the ParkLane Room, Library.

Present

Errin Morrison – Chair
Jacquie Boyer
Susan Croll
Katherine Fraser
Barbara Nuttall
Jo-Anne Parneta

Regrets

Linda Martin
Rosario Passos
Cllr. Zoë Royer

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Maryn Ashdown, Programs & Youth Services Coordinator

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Jacquie Boyer and seconded

THAT the agenda of the regular Library Board meeting of May 22, 2014 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Barbara Nuttall and seconded

THAT all items on the consent agenda be approved or received for information as noted including:

- 3.1 Minutes of regular Library Board meeting of April 24, 2014**
- 3.2 Library Director's Report**
- 3.3 Media Coverage**
- 3.4 Customer Feedback**

Carried.

	4.	<u>New Business</u>
Adult Programs Framework	4.1	<p>Adult Programs Framework</p> <p>Maryn Ashdown, Programs and Youth Services Coordinator, presented the library's new Adult Programs Framework for information. The framework is based on four guiding principles and four key interests that will guide adult program selection.</p>
Reading Link	4.2	<p>Reading Link</p> <p>Maryn Ashdown spoke to her report on a pilot Reading Link program conducted in 2013/14 and funded by proceeds from the 2012 Links to Literacy Golf Tournament. Two local schools participated: Pleasantside and Moody Elementary. The pilot initiative will continue for one more year, during which time it will be expanded and assessed. No additional funding is required.</p>
Digital Creation Station	4.3	<p>Digital Creation Station</p> <p>The Library Director presented a report and recommendations for establishment of a small scale digital media space in the library.</p> <p>Moved by Katherine Fraser and seconded</p> <p>THAT that a digital creation station be established in the Library as recommended in report dated May 15, 2014 from the Library Director.</p> <p>AND THAT the Board approve funding of \$15,000 for this project from proceeds of the 2014 Links to Literacy Golf Tournament.</p> <p>Maryn Ashdown left the meeting at 8:05 p.m.</p>
Library Space Needs Analysis	4.4	<p>Library Space Needs Analysis</p> <p>The Library Director provided an update on progress with the Library Space Needs Analysis pursuant to the motion approved by the Library Board at their June 20, 2013 meeting. Discussion followed on the nature of trustee involvement at this stage.</p>
Statement of Financial Information 2013	4.5	<p>Statement of Financial Information 2013</p> <p>The Library's Statement of Financial Information for 2013 was presented for information. The Director confirmed that the SOFI was submitted to the Libraries Branch by the May 15th deadline.</p>

- 5. Reports from Board Committees/Representatives**
- Council Representative** **5.1** Council Representative's Trustee Update
- No report. The Director was asked to contact Councillor Royer regarding provision of a brief written report on significant items, as per the minutes of the April 24th, 2014 Library Board Meeting.
- BCLTA** **5.2** BCLTA
- Jo-Anne Parneta will carry the proxy vote for the Library Board at the May 23rd annual general meeting of BCLTA.
- Golf** **5.3** Golf Committee
- A brief update was provided by Barbara Nuttall. The Committee is pleased with response to the tournament thus far. A current priority is to secure more on-course food sponsors and silent auction items.
- InterLINK** **5.4** InterLINK
- Errin Morrison indicated that she would be attending the InterLINK Board of Directors meeting on May 27th and would report back to the Library Board at the June meeting.
- Round Table** **6. Round Table**
- Trustees commented on how much they enjoyed the presentation from Maryn Ashdown, and indicated that more staff presentations of this nature would be appreciated.
- Trustees were reminded to email the Director if able to commit to any of the volunteer opportunities outlined at the April 24th meeting.
- Adjournment** **7. Adjournment**
- The meeting adjourned at 8:50 p.m.