

MINUTES

Port Moody Public Library Board Thursday, August 21, 2014 ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, August 21, 2014 in the ParkLane Room, Library.

Present

Linda Martin – Chair
Jacquie Boyer
Susan Croll
Katherine Fraser
Errin Morrison
Barbara Nuttall
Rosario Passos
Cllr. Zoë Royer

Regrets

Jo-Anne Parneta

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:05 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Barbara Nuttall and seconded

THAT the agenda of the regular Library Board meeting of August 21, 2014 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Cllr. Royer and seconded

THAT all items on the consent agenda be approved or received for information as noted including:

- 3.1 Minutes of regular Library Board meeting of June 19, 2014 (approval)**
- 3.2 Minute of the special Library Board meeting of July 21, 2014 (approval)**
- 3.3 Library Director's Report (information)**
- 3.4 Correspondence (information)**
- 3.5 Media Coverage (information)**
- 3.6 Customer Feedback (information)**

Carried.

Automated Materials Handling System

4. New Business

4.1 Automated Materials Handling System

The Director and Deputy Director presented a business case for installation of an automated materials handling system. Discussion followed.

Moved by Katherine Fraser and seconded

THAT the Library Board approve the inclusion of a three bin automated materials handling system in its 2015-2019 capital budget submission as per report dated August 19, 2014.

AND THAT the Library Board approve the inclusion of a Smart Chute for the external book drop in its 2015-2019 capital budget submission as per report dated August 19, 2014.

Carried

Susan Croll abstained from voting.

Library 2015 Budget Submission

4.2 Library 2015 Budget Submission

The Library's 2015 Budget submission was discussed. The Library Director was instructed to prepare a draft budget submission which maintains current service levels and hours of operation. It was requested that the submission be brought back to the September meeting of the Library Board for further review and approval, prior to being forwarded to the City's Finance Department.

It was noted that the Library Board is scheduled to present its 2015 Budget request to Council at a Committee of the Whole Meeting in October.

Space Needs Analysis Update

4.5 Space Needs Analysis Update

The Library Director provided a verbal update on the Space Needs Analysis project.

Mossom Creek Hatchery

4.6 Mossom Creek Hatchery

Barbara Nuttall presented a proposal related to support for the Mossom Creek Hatchery Rebuild Project. Discussion followed.

Moved by Susan Croll and seconded

THAT \$5,000 be allocated from the proceeds of the 2014 Links to Literacy Golf Tournament to the Mossom Creek Hatchery Rebuild Project for literacy-related initiatives.

Carried.

5. Reports from Board Committees/Representatives

Council Representative

5.1 Council Representative's Trustee Update

Cllr. Royer had no report as Council does not meet in August.

InterLINK

5.2 InterLINK

No report.

BCLTA

5.3 BCLTA

No report.

Golf Committee

5.4 Golf Committee

Barbara Nuttall reported briefly on final preparations for the tournament which takes place on August 26th.

Arts & Culture Committee

5.5 Arts & Culture Committee

Rosario Passos reported that a representative from the Arts & Culture Committee should soon be contacting the Library regarding an artistic library card.

Round Table

6. Round Table

There was no round table.

Adjournment

7. Adjournment

The meeting adjourned at 9:20 p.m.