

MINUTES

Port Moody Public Library Board
Thursday, January 22, 2015
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, January 22, 2015 in the ParkLane Room, Library.

Present

Linda Martin (Chair)
Jacquie Boyer
Bob Elliott
Katherine Fraser
Pat Merrett
Errin Morrison
Rosario Passos
Cllr. Zoë Royer
Alexander Swistak
Dave Zille

Regrets

Jo-Anne Parneta

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director

Call to Order

1. Call to Order & Welcome

The Chair called the meeting to order at 7:10 p.m. New trustees Pat Merrett, Bob Elliott, Dave Zille and Alexander Swistak were welcomed to the Library Board. Councillor Zoe Royer was welcomed back as the Council representative for another year.

Approval of Agenda

2. Approval of Agenda

Moved by Cllr. Royer and seconded

THAT the agenda of the regular Library Board meeting of January 22, 2015 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Cllr. Royer and seconded

THAT all items on the consent agenda, except the Library Director's Report, be approved or received for information as noted including:

- 3.1 Minutes of regular Library Board meeting of November 20, 2014 (approval)**
- 3.3 Media Coverage (information)**
- 3.4 Customer Feedback (information)**

Carried.

The Library Director's report was moved out of the Consent Agenda for discussion.

3.2 Library Director's Report

The Library Director indicated that a tentative date of March 17th has been set for discussion of the Library Space Needs Analysis Report at a Council workshop meeting. The Director's written report was received for information.

4. New Business

Library Strategic Initiatives Plan 2014 – Year End Report

4.1 Library Strategic Initiatives Plan 2014 – Year End Report

The Library Director spoke to her written year-end report on achievements related to the Library's Strategic Initiatives Plan for 2014. She indicated that very good progress had been made in most areas, and that items that were not fully completed would be carried forward to 2015. Trustees thanked staff for their excellent work and acknowledged, in particular, the innovative and diverse range of programs now on offer.

Library Activity Statistics 2014

4.2 Library Activity Statistics 2014

The Library Director spoke to a report highlighting key library activity statistics for 2014 and including five year trend detail. Overall statistics are trending upwards over 2013 including: a 5% growth in number of items borrowed (total 631,095 items); a 17% increase in the number of in-person library visits (total 337,000 visits); a 20% increase in the number of reference questions answered (total 33,000 questions); and a 52% increase in program attendance (total 13,600 attendance).

Golf Committee Terms of Reference

4.3 Golf Committee Terms of Reference

Jacque Boyer spoke to recommendations from the Links to Literacy Golf Committee regarding revisions to the Golf Committee Terms of Reference and to sponsorship prices and benefits.

Moved by Cllr. Royer and seconded

THAT the revised terms of reference for the Golf Committee be approved as circulated.

Carried.

Moved by Errin Morrison and seconded

THAT the revised prices and benefits for golf tournament sponsorships be approved as circulated.

Carried.

Committee Representatives 2015

4.4 Committee Representatives 2015

Library Board 2015 committee representatives were reviewed and reconfirmed as follows:

- Errin Morrison as InterLINK Board of Directors representative and as BCLTA Liaison.
- Rosario Passos as InterLINK Board of Director's alternate representative.
- Jo-Anne Parneta and Jacquie Boyer as members of the Golf Committee.
- Jacquie Boyer as Library Board representative on the Arts & Culture Committee.

Membership of the Library Board Executive Committee will be confirmed once the officers for 2015 have been elected.

Election of Officers

4.5 Election of Officers

The Library Director conducted elections for Board Chair and Vice-Chair for 2015. It was noted that Linda Martin and Errin Morrison agreed to stand for re-election as Chair and Vice-Chair respectively. There being no further nominations from the floor, Linda Martin was declared elected as Board Chair by acclamation, and Errin Morrison was declared elected as Board Vice-Chair by acclamation.

5. Reports from Board Committees/Representatives

Council Representative

5.1 Council Representative's Trustee Update

Cllr. Royer provided a brief update.

InterLINK

5.2 InterLINK

The year 2015 Provisional Budget for Public Library InterLINK, which was included with the meeting agenda package, was briefly considered. There were no questions

or comments for Errin Morrison to take back to the InterLINK Board of Directors meeting.

Golf Committee

5.3 Golf Committee

The minutes of the January 9, 2015 meeting of the Golf Committee were distributed. Jacquie Boyer spoke briefly to these minutes.

BCLTA

5.4 BCLTA

Errin Morrison indicated that she had emailed a link to the January BCLTA newsletter to trustees. She also encouraged new trustees to attend BCLTA's Trustee Orientation Program.

Arts & Culture Committee

5.5 Arts & Culture Committee

No report as the Committee has not met in 2015.

Round Table

6. Round Table

There were brief round table updates from trustees. Linda Martin requested that staff once again prepare, for the February meeting, a trustee volunteer opportunities sign-up sheet.

Adjournment

7. Adjournment

The meeting adjourned at 9:05 p.m.