

MINUTES

Port Moody Public Library Board
Thursday, May 21, 2015
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, May 21, 2015 in the ParkLane Room, Library.

Present

Linda Martin (Chair)
Jacquie Boyer
Katherine Fraser
Pat Merrett
Errin Morrison
Jo-Anne Parneta
Rosario Passos
Dave Zille

Regrets

Bob Elliott
Cllr. Zoë Royer
Alexander Swistak

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:05 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Jo-Anne Parneta and seconded

THAT the agenda of the regular Library Board meeting of May 21, 2015 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Rosario Passos and seconded

THAT all items on the consent agenda be approved or received for information as noted including:

- 3.1 Minutes of regular Library Board meeting of April 16, 2015 (approval)**
- 3.2 Library Director's Report (information)**
- 3.3 Media Coverage (information)**
- 3.4 Customer Feedback (information)**

Carried.

As a verbal addition to her report, the Library Director indicated that delivery of the new adult library card will be delayed until approximately the end of June.

4. New Business

Ratification of email decision

4.1 Ratification of email decision

Moved by Errin Morrison and seconded

THAT the Library Board's email decision to reschedule the May 2015 regular meeting of the Library Board to May 21, 2015 be ratified as per Board policy B4.12 .

Carried.

Statement of Financial Information

4.2 Statement of Financial Information

Moved by Jo-Anne Parneta and seconded

THAT the library's 2014 Statement of Financial Information be received for information.

Carried.

Links to Literacy Golf Tournament

4.3 Links to Literacy Golf Tournament

Moved by Jo-Anne Parneta and seconded

THAT proceeds from the 2015 Links to Literacy Golf Tournament, and funds from the Library Investment Trust account, be directed towards the purchase of furniture and equipment for a new learning/information commons area in the Library to a maximum expenditure of \$50,000.

Carried.

Prior to commencing any expenditure, the Library Director will present to the Library Board both a proposed list of items to be ordered and a space plan for the area.

The Library Director was asked to investigate whether this project is eligible for Canada 150 Fund support.

Policy Review

4.4 Policy Review

The sub-committee (Pat Merrett, Rosario Passos and Lynne Russell) tasked with reviewing Board policies F3, F4, F5 and F6 presented its recommendations for discussion and approval.

Moved by Jo-Anne Parneta and seconded:

THAT Library Board policies F3 Donations & Gifts and F4 Fundraising be revised as circulated and amended:

- **Policy F3: Delete section 7.2 and all of section 5.2. To end of first sentence in section 7.1 add “in accordance with the Library’s mission, vision and values”.**
- **Policy F4: In section 1, replace “fundraising program” with “fundraising activities”. Revise first line of section 2 to read “Fundraising revenue will only be used to enhance services of the Library and complete special projects...” Revise first line of section 6 to read “If undertaken, fundraising is a responsibility of Library Board trustees...”**

AND THAT Library Board Policies F5 Naming Opportunities and F6 Community Partnerships be withdrawn.

Carried

The sub-committee indicated it will present a draft policy that addresses the broad topic of Sponsorships at the August or September meeting of the Library Board. The Library Board Chair thanked the sub-committee for its work.

5. Reports from Board Committees/Representatives

Council Representative

5.1 Council Representative

No report.

InterLINK

5.2 InterLINK

Errin Morrison indicated that she is a member of an InterLINK Board of Directors Committee that is charged with reviewing InterLINK’s governance. This committee had a one day governance workshop on May 16 facilitated by Realize Strategies.

- Golf Committee** **5.3** Links to Literacy Golf Tournament Committee
- Jo-Anne Parneta and Jacquie Boyer spoke briefly to the minutes of the April Golf Committee Meeting.
- Arts & Culture Committee** **5.4** Arts & Culture Committee
- Jacquie Boyer provided a brief update on the Committee's approach to updating the Arts and Culture Master Plan.
- BCLTA** **5.5** BCLTA
- No formal report. The new BCLTA Executive will be confirmed at the AGM to be held on May 23rd.
- Round Table** **6.** **Round Table**
- A brief round table update took place. Linda Martin indicated that the Library Board will be advised when library-related work at the Mossom Creek Hatchery is completed, and that trustees are invited on an individual or group basis to view the work.
- Adjournment** **7.** **Adjournment**
- The meeting adjourned at 8:50 p.m.