

**MINUTES**

**Port Moody Public Library Board**  
**Thursday, June 18, 2015**  
**ParkLane Room**

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Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, June 18, 2015 in the ParkLane Room, Library.

**Present**

Linda Martin (Chair)  
Jacquie Boyer  
Bob Elliott  
Katherine Fraser  
Pat Merrett  
Jo-Anne Parneta  
Dave Zille

**Regrets**

Errin Morrison  
Rosario Passos  
Cllr. Zoë Royer  
Alexander Swistak

**In Attendance**

Lynne Russell, Library Director  
Michael DeKoven, Deputy Director  
Dayna Solem, Administrative Assistant

**Call to Order**

**1. Call to Order**

The Chair called the meeting to order at 7:05 p.m.

**Approval of Agenda**

**2. Approval of Agenda**

Moved by Bob Elliott and seconded

**THAT the agenda of the regular Library Board meeting of June 18, 2015 be approved.**

*Carried.*

**Consent Agenda**

**3. Consent Agenda**

Moved by Jo-Anne Parneta and seconded

**THAT all items on the consent agenda be approved or received for information as noted including:**

**3.1 Minutes of regular Library Board meeting of May 14, 2015 (approval)**

**3.2 Library Director's Report (information)**

**3.3 Media Coverage (information)**

### 3.4 Customer Feedback (information)

*Carried.*

#### 4. New Business

#### Strategic Initiatives Plan Progress Report

##### 4.1 Strategic Initiatives Plan Progress Report

The Director provided a progress report on the first and second quarter of the 2015 Strategic Initiatives Plan.

#### Web-based Online Fines Payment

##### 4.2 Web-based Online Fines Payment

The Deputy Director presented a business case for implementation of online fines payment. Trustees debated on cost and benefits.

Moved by Bob Elliott and seconded

**THAT web-based online fines payment be further considered by the Library Board at its August meeting within the context of the Library's 2016 budget submission discussions.**

*Carried.*

#### Canada 150 Infrastructure Program

##### 4.3 Canada 150 Infrastructure Program

Jo-Anne Parneta was thanked for recently presenting, on behalf of the Library Board, a request to Council seeking their support for a grant application to the Canada 150 Community Infrastructure Program – in order to complete immediate needs renovation work at the Library. The necessary support was approved. Staff have subsequently submitted a grant application.

#### BCLTA Workshops Report

##### 4.4 BCLTA Workshops Report

Trustees attending the recent Trustee Orientation Program training sessions (Pat Merrett and Dave Zille) provided brief reports. The Chair spoke to the brief written report from Errin Morrison on the session she attended.

#### 5. Reports from Board Committees/Representatives

#### Library Board Chair

##### 5.1 Library Board Chair

The Board Chair informed trustees about the following items:

- The Port Moody Foundation's Annual General Meeting

took place on June 10.

- In May, she once again signed the renewed Tri-Cities Early Childhood Development Accord on behalf of the Library Board.

The Board Chair reminded trustees of Library Board Policy B3 relating to meeting attendance and providing written notice for absences.

**Council Representative**

**5.2**

Council Representative

There was no report.

**InterLINK**

**5.3**

InterLINK

A summary from the May 26 InterLINK Board meeting was received for information.

**Golf Committee**

**5.4**

Links to Literacy Golf Tournament Committee

Jacque Boyer gave a brief report, noting that more golfers are needed. Minutes of the May 29 meeting were provided for information.

**Arts & Culture Committee**

**5.5**

Arts & Culture Committee

Jacque Boyer reported on the most recent meeting of the Arts & Culture Committee.

**BCLTA**

**5.6**

BCLTA

There was no report.

**Round Table**

**6.**

**Round Table**

The Director indicated that she will be on vacation from July 3 to 24, 2015. Michael DeKoven will be the acting Library Director during that period.

Katherine Fraser indicated that she would not be attending the August meeting of the Library Board.

**Adjournment**

**7.**

**Adjournment**

The meeting adjourned at 8:50 p.m.