

MINUTES

Port Moody Public Library Board
Thursday, August 20, 2015
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, August 20, 2015 in the ParkLane Room, Library.

Present

Linda Martin (Chair)
Jacquie Boyer
Bob Elliott
Pat Merrett
Errin Morrison
Jo-Anne Parneta
Rosario Passos
Dave Zille

Regrets

Katherine Fraser
Cllr. Zoë Royer

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant
Virginia McCreedy, Digital & Information Services Coordinator

Call to Order

1. **Call to Order**

The Chair called the meeting to order at 7:08 p.m.

Approval of Agenda

2. **Approval of Agenda**

Moved by Jo-Anne Parneta and seconded

THAT the agenda of the regular Library Board meeting of August 20, 2015 be approved.

Carried.

Consent Agenda

3. **Consent Agenda**

Moved by Jo-Anne Parneta and seconded

THAT all items on the consent agenda be approved or received for information as noted including the addendum to the Library Director's Report:

3.1 Minutes of regular Library Board meeting of June

- 18, 2015 (approval)
- 3.2 Library Director's Report (information)
- 3.3 Correspondence
- 3.4 Media Coverage (information)
- 3.5 Customer Feedback (information)

Carried.

4. New Business

Safari Books Online Demo

4.1 Safari Books Online Demo

Virginia McCreedy gave a brief demonstration of the Library's newest e-Resource, Safari Tech Books and Videos Online.

Virginia McCreedy left the meeting at 7:30 p.m.

Library 2016 Budget Submission

4.2 Library 2016 Budget Submission

The City's 2016 Financial Plan Guidelines and the Library's 2016 Budget submission were discussed. The Director was instructed to prepare a draft budget submission for review and approval at the September 17 meeting of the Library Board, prior to being forwarded to the City's Finance Department.

Moved by Jo-Anne Parneta and seconded

THAT the Library Director prepare a draft 2016 operating budget submission with options for including a \$10,000 increase in the book budget while following the City's 2016 Financial Plan Guidelines.

Carried.

Moved by Jo-Anne Parneta and seconded

THAT the Library Director prepare a draft submission for the three capital projects previously identified in the Library's 2015- 2019 Financial Plan, and that this include an adjustment of \$68,800 to the Library Renovation project budget request.

Carried.

Wireless Access in Library

4.3 Wireless Access in Library

The location of a Shaw WiFi Access point in the Library was discussed. Trustees indicated that they are in

agreement with the access point being located in the library under the condition that: complimentary guest access is provided to the general public as per the terms of the contract with Shaw; and the City wireless network (“pomo public”) continues to be accessible free of charge to the general public in the Library Building.

5. Reports from Board Committees/Representatives

Library Board Chair

5.1 Library Board Chair

Moved by Bob Elliott and seconded at 8:20 p.m.

THAT the meeting move to closed session as provided in section 90 (1) (c) of the Community Charter.

Carried.

The meeting returned to a public forum at 8:22 p.m.

Bob Elliott left the meeting at 8:22 p.m.

Council Representative

5.2 Council Representative

There was no report.

InterLINK Board Representative

5.3 InterLINK Board Representative

Errin Morrison reported that an InterLINK governance review is underway and that a strategic planning session will take place at the September InterLINK Board meeting.

Golf Committee

5.4 Links to Literacy Golf Tournament Committee Representatives

Jo-Anne Parneta gave a brief update. The minutes of the June 19, 2015 Golf Tournament Committee meeting were provided for information.

Arts & Culture Committee

5.5 Arts & Culture Committee Representative

Jacque Boyer provided a brief summary of Arts & Culture Committee news, and noted that the next meeting will be held on September 3rd.

BCLTA

5.6 BCLTA Liaison

Errin Morrison reported that the new BCLTA Executive Director is Nancy Boyce. The July BCLTA Bulletin has been emailed to trustees.

Round Table

6. Round Table

The success of the library's Wonderland Tea Party was acknowledged.

It was noted that Linda Martin, Bob Elliott, and Jo-Anne Parneta will not be attending the September meeting.

Adjournment

7. Adjournment

The meeting adjourned at 8:45 p.m.