

MINUTES

Port Moody Public Library Board
Thursday, February 18, 2016
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, February 18, 2016 in the ParkLane Room, Library.

Present

Errin Morrison (Chair)
Jacquie Boyer
Bob Elliott
Cllr. Barbara Junker
Linda Martin
Pat Merrett
Jo-Anne Parneta
Rosario Passos
Dave Zille

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant
Corene Maret Brown, Youth Services Librarian
Robert Simons, Chair, Port Moody Foundation

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Jo-Anne Parneta and seconded

THAT the agenda of the regular Library Board meeting of February 18, 2016 be approved as amended:

Move item 4.1 Presentation – Port Moody Foundation to follow the approval of the agenda.

Carried.

Presentation – Port Moody Foundation

4.1 Presentation – Port Moody Foundation

Robert Simons, president of the Port Moody Foundation, presented cheques for the Library's endowment fund disbursements for 2015. He provided a brief update on the Foundation's activities and thanked the Library Board for their ongoing support.

Robert Simons left the meeting at 7:30 p.m.

Consent Agenda

3. Consent Agenda

Moved by Rosario Passos and seconded

THAT all items on the consent agenda be approved or received for information as noted.

3.1 Minutes of regular Library Board meeting of January 21, 2016 (approval)

3.2 Library Director's Report (information)

3.3 Media Coverage (information)

3.4 Customer Feedback (information)

Carried.

4. New Business

Preschool Outreach Initiative

4.2 Preschool Outreach Initiative

The Library Director introduced Corene Maret Brown, Youth Services Librarian. Corene provided an informative overview of the Library's preschool outreach initiative which is funded by proceeds from the Links to Literacy Golf Tournament. The Board Chair thanked Corene for her presentation.

Corene Brown left the meeting at 7:25 p.m.

Committee Representatives 2016

4.3 Committee Representatives 2016 Update

It was noted that Pat Merrett will be the alternate representative to the Public Library InterLINK Board of Directors – replacing Errin Morrison.

Library Activity Statistics

4.4 Library Activity Statistics

As requested at the January Library Board meeting, the Library Director reported on the statistics for the number of new cardholders as well as usage of the library App since its launch in November 2015.

Uptake of the App has been promising. It was suggested that the App be featured more prominently on the Library website and on the mobile version of the website as a "call to action" to download it.

Working Group Report

4.5 Working Group Report

Jo-Anne Parneta spoke to a proposed terms of reference for an ad hoc Initiatives Assessment Committee. She then presented an Assessment Checklist that is intended as a discussion tool for the committee to use when considering various initiatives. General discussion followed.

Moved by Jo-Anne Parneta and seconded

THAT the terms of reference for an ad hoc Initiatives Assessment Committee be approved, as amended.

Carried.

Jo-Anne Parneta, Rosario Passos, Jacquie Boyer and Dave Zille were thanked for their work.

5. Reports from Board Committees/Representatives

Library Board Chair

5.1 Library Board Chair

No report.

Council Representative

5.2 Council Representative

No report.

InterLINK Board Representative

5.3 InterLINK Board Representative

No report as the committee has not yet met in 2016.

BCLTA

5.4 BCLTA Liaison

Dave Zille indicated that the 2016 BCLTA Conference will take place May 13 and 14 in Richmond. More details are available on the BCLTA website. Trustees interested in attending were asked to email the Library Director.

Arts & Culture Committee

5.5 Arts & Culture Committee Representative

Jacquie Boyer provided a brief update on the February meeting of the Arts & Culture Committee.

Roundtable

6. Roundtable

Brief comments were made round the table. The Library Director was asked to email the List of Volunteer Opportunities (presented at the January meeting) to

trustees.

Adjournment

7. Adjournment

The meeting adjourned at 8:40 p.m.