

MINUTES

Port Moody Public Library Board
Thursday, May 19, 2016
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, May 19, 2016 in the ParkLane Room, Library.

Present

Errin Morrison (Chair)
Jacquie Boyer
Bob Elliott
Cllr. Barbara Junker
Pat Merrett – *arrived at 7:25 p.m.*
Jo-Anne Parneta
Dave Zille

Regrets

Linda Martin
Rosario Passos

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant
Paul Rockwood, General Manager Financial Services

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Dave Zille and seconded

THAT the agenda of the regular Library Board meeting of May 19, 2016 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Cllr. Junker and seconded

THAT all items on the consent agenda be approved or received for information as noted.

3.1 Minutes of regular Library Board meeting of April 21, 2016 (approval)

3.2 Library Director's Report (information)

3.3 Media Coverage (information)
3.4 Customer Feedback (information)

Carried.

4. New Business

**Public Consultation
Plan**

4.1 Public Consultation Plan

Paul Rockwood, General Manager of Finance, answered questions from trustees about the City's Public Consultation Plan for gathering community feedback on the potential redevelopment of City lands. Mr. Rockwood handed out copies of the "Investing in our Community" brochure that highlights 3 upcoming community fairs, and noted that one of many possibilities mentioned for the Inlet Centre site is a new public library. The Inlet Centre Community Fair is on June 11 (1 to 5 pm), and the Library Board Chair urged trustees to attend.

Paul Rockwood left the meeting at 7:15 p.m.

**Library Renovation
Project**

4.2 Library Renovation Project

The Library Director provided a brief verbal update on the Library renovation project, which is just getting underway now that the budget has been confirmed.

**BC Libraries
Strategic Planning
Day Report**

4.3 BC Libraries Strategic Planning Day

The Library Director provided a summary of the BC Libraries Strategic Plan session she attended on May 11. The session was organized by the provincial Libraries Branch, whose goal is to have a new Strategic Plan for the "provincial public library network" in place by September 2016. A range of stakeholders are being asked for input.

**2015 Statement of
Financial
Information**

4.4 2015 Statement of Financial Information

An updated version of the Management Report page of the 2015 Statement of Financial Information (page 9 of the agenda package) was distributed on table.

Moved by Jo-Anne Parneta and seconded

THAT the Library's 2015 Statement of Financial Information be received for information.

Carried.

Ribfest 2016

4.5 Ribfest 2016

The Library has agreed to host the Storybook Castle at this year's Ribfest for two hours (1 to 3 pm) on July 22 and 23. Library trustees were invited to join library staff as "hosts" during this period. Jo-Anne Parneta and Jacquie Boyer indicated their interest in hosting on July 22; Errin Morrison and Pat Merrett indicated an interest for July 23. The Library Director was asked to email trustees with a reminder invitation closer to the date of the event.

Library Collections Reserve

4.6 Library Collections Reserve

The Deputy Director spoke to a project proposal for allocation of funds from the Books and Library Collections Reserve.

Moved by Jo-Anne Parneta and seconded

THAT the Library Board approve the expenditure of up to \$7,000 from the Books and Library Collections Reserve to upgrade the adult Science Fiction and Health collections.

Carried.

Dayna Solem left the meeting at 8: 00 p.m.

Library Board Self-Evaluation

4.7 Library Board Self-Evaluation

Moved by Bob Elliott and seconded at 8:00 p.m.

THAT, the meeting moved to closed session as provided in section 90 (1) (a) of the Community Charter.

Carried.

The meeting returned to a public forum at 8:40 p.m. Bob Elliot was not in attendance.

5. Reports from Board Committees/Representatives

Library Board Chair

5.1 Library Board Chair

The Chair provided an update on some recent events she had attended on behalf of the Library Board. These

included the Reading Link Grand Challenge and the Tri-Cities Champions of Young Children Awards of Excellence. The Chair thanked Jo-Anne Parneta for stepping in to introduce Jen Sookfong Lee at the Writer In Residence Launch event on May 2nd.

Dayna Solem returned to the meeting at 8:45 p.m.

Council Representative

5.2 Council Representative

Cllr. Junker indicated that the Public Consultation Plan and related community fairs discussed in relation to agenda item 4.1 covered her update.

BCLTA

5.3 BCLTA

Dave Zille and Pat Merrett reported on the BCLTA Annual Conference sessions they attended May 14. They both indicated that the conference was well worth attending and encouraged more trustees to participate next year.

Arts & Culture Committee

5.4 Arts & Culture Committee Representative

Jacque Boyer provided a brief update which included the committee's positive feedback on the Library's Writer in Residence launch event they attended prior to their May 2 meeting.

Roundtable

6. Roundtable

There was no roundtable due to time constraints.

Adjournment

7. Adjournment

The meeting adjourned at 9:00 p.m.