

MINUTES

Port Moody Public Library Board
Thursday, February 16, 2017
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, February 16, 2017 in the ParkLane Room, Library.

Present

Rosario Passos (Chair)
Afton Bell
Jacquie Boyer
Bob Elliott
Bill Lawrie
Pat Merrett
Jo-Anne Parneta
Cllr. Zoë Royer
Dave Zille

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant
Robert Simons, President, Port Moody Foundation

Call to Order

1. Call to Order

The Chair called the meeting to order at 5:48 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Jo-Anne Parneta and seconded

THAT the agenda of the regular Library Board meeting of February 16, 2017 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Dave Zille and seconded

THAT all items on the consent agenda, be approved or received for information as noted.

3.1 Minutes of regular Library Board meeting of January 19, 2017 (approval)

3.2 Library Director's Report (information)

3.3 Media Coverage (information)

Carried.

Robert Simons entered the meeting at 6:00 p.m.

4. New Business

**Delegation – Port
Moody Foundation**

4.1 Delegation – Port Moody Foundation

Robert Simons, President of the Port Moody Foundation, provided brief background information on the library's investments with the Port Moody Foundation. He then presented the Library Board Chair with cheques for library endowment fund disbursements for 2016.

Robert Simons left the meeting at 6:05 p.m.

**Library Activity
Statistics 2016**

4.2 Library Activity Statistics 2016

The Director spoke to her report highlighting key library activity statistics for 2016 with five year or longer trend detail. The data provided a look at customer use of library collections and services including the number of items borrowed, active cardholders, in-house visits, reference questions answered, and programs.

Staff were asked to provide the Board with more detail on the use of electronic resources.

**2016 Financial
Snapshot**

4.3 2016 Financial Snapshot

The Library Director highlighted her written report which provides a brief snapshot of the library's finances as of the end of 2016. She indicated that there will be a surplus of approximately \$12,000 in the 2016 library operating budget, which will be returned to the City.

**Library Strategic
Initiatives Plan 2017**

4.4 Library Strategic Initiatives Plan 2017

The Library Director spoke briefly to the 2017 Strategic Initiatives Plan, which shows how priorities outlined in the Library Strategic Plan 2013 - 2017 will be implemented by staff. As this is the final year of the five year strategic plan, the focus is on completing work started in previous years.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Board Chair

The Chair provided an update on her meeting with the Mayor at which a library tour for Mayor and Council was discussed. Trustees were polled for their availability to attend the tour; March 14th is the preferred date.

The Chair confirmed that Afton Bell has been appointed as the third member of the Library Board Executive Committee.

The Chair also indicated that, in support of a joint initiative by the BC Library Trustees Association and the Association of BC Public Library Directors, a letter had been sent to MLA Reimer requesting her support for recommendation #82 of the Select Standing Committee on Finance and Government Services Report on the Budget 2017 Consultation. This recommendation relates to annual inflation-adjusted funding increases to public libraries. A copy of the letter was distributed on table.

Jo-Anne Parneta left the meeting at 7:00 p.m.

BCLTA

5.2 BCLTA Liaison

Dave Zille encouraged trustees to attend the upcoming BCLTA conference April 21/22 in Vancouver. Trustees interested in attending were asked to email the Library Director.

Cllr. Royer left the meeting at 7:05 p.m.

Arts & Culture Committee

5.3 Arts & Culture Committee Representative

No report.

Roundtable

6. Roundtable

There was a brief roundtable discussion.

Adjournment

7. Adjournment

The meeting adjourned at 7:15 p.m.