

**MINUTES**

**Port Moody Public Library Board**  
**Thursday, June 15, 2017**  
**ParkLane Room**

---

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, June 15, 2017 in the ParkLane Room, Library.

**Present**

Rosario Passos (Chair)  
Afton Bell  
Pat Merrett  
Jo-Anne Parneta  
Dave Zille

**Apologies**

Jacquie Boyer  
Bob Elliott  
Bill Lawrie  
Cllr. Zoë Royer

**In Attendance**

Lynne Russell, Library Director  
Michael DeKoven, Deputy Director  
Dayna Solem, Administrative Assistant  
Corene Maret Brown, Programs & Youth Services Coordinator

**Call to Order**

1. **Call to Order**

The Chair called the meeting to order at 7:05 p.m.

**Approval of Agenda**

2. **Approval of Agenda**

Moved by Jo-Anne Parneta and seconded

**THAT the agenda of the regular Library Board meeting of June 15, 2017 be approved.**

*Carried.*

**Consent Agenda**

3. **Consent Agenda**

Moved by Afton Bell and seconded

**THAT all items on the consent agenda be approved or received for information as noted.**

**3.1 Minutes of regular Library Board meeting of May 18, 2017 (approval)**

**3.2 Library Director's Report (information)**

**3.3 Media Coverage (information)**

**3.4 Customer Feedback**

*Carried.*

**4. New Business**

**Summer Programs**

**4.1 Summer Program Highlights**

Corene Maret Brown, Programs & Youth Services Coordinator, reported on the Library's recent and upcoming programs and events. She highlighted the outreach partnerships being formed with teacher-librarians to promote literacy and a love of reading in the classroom. The Board thanked Corene, and Youth Services staff, for their excellent work.

*Corene Maret Brown left the meeting at 7:40 pm.*

**Patron Initiated Interlibrary Loans**

**4.2 Patron Initiated Interlibrary Loans**

Michael DeKoven, Deputy Director, demonstrated the new self-serve feature for interlibrary loans which allows patrons to initiate an online request for a title not held by Port Moody Public Library. He indicated that the service will go live by the end of June.

**2017 Library Strategic Initiatives Plan**

**4.3 2017 Strategic Initiatives Plan Mid-Year Report**

The Director briefly reviewed her report on achievements to-date (January to June) regarding tactics outlined on the library's 2017 Strategic Initiatives Plan. The Chair thanked the Director for her report, and asked that the Director pass on the Board's appreciation to staff for their dedication and hard work.

**Library Board End-of-Year Get Together**

**4.4 Library Board End-of-Year Get Together**

Plans and a venue for the Library Board end-of-year event were discussed. The Board indicated that they would like to have the event in the Brovold Room again, similar to previous years.

**5. Reports from Board Committees/Representatives**

**Library Board Chair**

**5.1 Library Board Chair**

The Chair reconfirmed that, as indicated in the director's

2017 Strategic Initiatives Plan Mid-Year Report, the planning process for a new five year strategic plan will not commence until 2018.

**BCLTA**

**5.2 BCLTA Liaison**

Dave Zille highlighted an article on National Aboriginal Day in the BCLTA June newsletter. He also reported on a ½ day Chairing the Board workshop, organized by BCLTA, which he attended in May and indicated that it was an excellent session.

**Public Library InterLINK**

**5.3 Public Library InterLINK**

Pat Merrett provided a brief report on the May meeting of the Public Library InterLINK Board, highlighting this year's Library Card Day initiative in partnership with the PNE.

**Arts & Culture Committee**

**5.4 Arts & Culture Committee Representative**

The minutes of the April 3, 2017 meeting of the Arts & Culture Committee were provided for information.

**Roundtable**

**6. Roundtable**

There was a brief roundtable update. The Chair indicated that she is very appreciative of the Library's efforts in finding ways to support the new school curriculum.

**Adjournment**

**7. Adjournment**

The meeting adjourned at 8:35 p.m.