

MINUTES

Port Moody Public Library Board
Thursday, August 24, 2017
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, August 24, 2017 in the ParkLane Room, Library.

Present

Rosario Passos (Chair)
Afton Bell
Jacquie Boyer
Bill Lawrie
Pat Merrett
Jo-Anne Parneta
Dave Zille

Apologies

Bob Elliott
Cllr. Zoë Royer

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 8:33 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Jacquie Boyer and seconded

THAT the agenda of the regular Library Board meeting of August 24, 2017 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Jo-Anne Parneta and seconded

THAT all items on the consent agenda be approved or received for information as noted.

3.1 Minutes of regular Library Board meeting of June 15, 2017 (approval)

3.2 Correspondence

3.3 Media Coverage (information)

3.4 Customer Feedback (information)

Carried.

4. New Business

Library Director's Report

4.1 Library Director's Report

The Director reviewed her report, highlighting the many staff achievements over the summer months and thanking trustees who will be volunteering at the upcoming SRC medal ceremony. The Director also indicated that Heather Hadley had commenced work as the library's Collections and Technical Services Coordinator on August 8th.

Library 2018 Budget Submission

4.2 Library 2018 Budget Submission

The City's 2018 Financial Plan Guidelines for staff were briefly reviewed. The Library Director highlighted some areas related to budget restrictions that required further discussion by the Board. Based on the direction received, staff will prepare a detailed draft budget submission for review by the Library Board at their September meeting.

Library Renovation Project Update

4.3 Library Renovation Project Update

The Director provided a brief status update on the Civic Facilities Renewal Project as well as the Library Renovation Project.

Public Library Operating Grants 2017

4.4 Public Library Operating Grants 2017

Recently received information from the Libraries Branch regarding conveyance of 2017 operation grants was briefly discussed.

5. Reports from Board Committees/Representatives

Library Board Chair

5.1 Library Board Chair

The Chair provided a brief update on recent activities.

BCLTA

5.2 BCLTA Liaison

Dave Zille indicated that the BC Library Trustees Association is organizing a get together with the Library Directors association on September 28 in Vancouver. More information will be forwarded as it becomes available.

**Public Library
InterLINK**

5.3 Public Library InterLINK

The minutes of the InterLINK Board of Directors meeting of May 30, 2017 and the Public Library InterLINK 2016 Report to Members were received for information.

**Arts & Culture
Committee**

5.4 Arts & Culture Committee Representative

No report.

Roundtable

6. Roundtable

There was a brief roundtable update from trustees.

Adjournment

7. Adjournment

The meeting adjourned at 9:35 p.m.