

MINUTES

Port Moody Public Library Board
Thursday, January 18, 2018
ParkLane Room

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, January 18, 2018 in the ParkLane Room, Library.

Present

Rosario Passos (Chair)
Afton Bell
Daphne Herberts
Cllr. Hunter Madsen
Pat Merrett
Jo-Anne Parneta
Dave Zille

Apologies

Bob Elliott
Bill Lawrie

In Attendance

Lynne Russell, Library Director
Michael DeKoven, Deputy Director

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:03 p.m. and welcomed Daphne Herberts and Cllr. Hunter Madsen as new Library Board trustees. Round table introductions were made.

Approval of Agenda

2. Approval of Agenda

Moved by Jo-Anne Parneta and seconded

THAT the agenda of the regular Library Board meeting of January 18, 2018 be approved.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Afton Bell and seconded

THAT all items on the consent agenda be approved or received for information as noted.

3.1 Minutes of regular Library Board meeting of November 23, 2017 (approval)

3.2 Library Director’s Report (information)

3.3 Media Coverage (information)

3.4 Customer Feedback (information)

Carried.

4. New Business

**Library Renovation
Project Update**

4.1 Library Renovation Project Update

The Library Director provided an update on the Library Renovation Project indicating that the library had re-opened its doors to the public on Monday, January 8th at 9 am. More than 7,000 items were returned on January 8th alone, and the Director praised staff for handling this volume of returns so effectively.

The Director emphasized that the renovation is still a work in progress due to contractor delays in completing items such as the library entrance area. She also indicated that simultaneous work on the building envelope had impacted the renovation. Namely, all windows on the east and north sides of the building had been removed and covered with plywood, and the Fireside Reading area had been hoarded off due to remediation work on an adjacent wall. The Director indicated that the date for completion of this remediation work was not yet known.

The Board discussed a date for the official opening of the renovated library. It was agreed that this shouldn’t occur until, at a minimum, the entrance is finished and building remediation work in the Fireside Reading area completed.

The Library Board Chair thanked staff, on behalf of the Library Board, for their hard work and dedication to completing the renovation.

**Draft InterLINK
Agreement**

4.2 Draft InterLINK Agreement

The Board reviewed the draft Public Library InterLINK Agreement.

Moved by Pat Merrett and seconded

THAT the Port Moody Public Library Board approve the draft Public Library InterLINK Agreement as circulated.

Carried.

Provisional 2018 InterLINK Budget

4.3 Provisional 2018 InterLINK Budget

The provisional 2018 InterLINK Budget was briefly reviewed.

Moved by Jo-Anne Parneta and seconded

THAT the Provisional 2018 Public Library InterLINK Budget be received for information.

Carried.

Election of Officers

4.4 Election of Officers

The Library Director took the Chair and conducted elections for Board Chair and Vice-Chair for 2018. Nominations were called for from the floor.

Pat Merrett was nominated as Library Board Chair and accepted the nomination. There being no further nominations, Pat Merrett was declared elected as Board Chair by acclamation.

Dave Zille was nominated as Board Vice-Chair and accepted the nomination. There being no further nominations, Dave Zille was declared re-elected as Board Vice-Chair by acclamation.

Rosario Passos then resumed the role of meeting chair.

Committee Representatives 2018

4.5 Committee Representatives 2018

Library-related committee representatives for 2018 were discussed. Representatives are:

- BCLTA Liaison: Dave Zille
- InterLINK Board of Directors: Representative yet to be confirmed. Alternate will be Daphne Herberts.
- Arts & Culture Committee: Nominee yet to be confirmed.

There is also a vacancy for the third member of the Library Board Executive Committee, which the incoming Chair will appoint. Afton Bell indicated her interest in continuing in this position.

- Committee Representatives 2018**
- 5. Reports from Board Committees/Representatives**
- 5.1** Library Board Chair
- Rosario Passos gave a brief update on recent Board activities. Dave Zille thanked Rosario for chairing the Board during 2017, noting that it had been a very busy year for the Board.
- BCLTA**
- 5.2** BCLTA Liaison
- No updates.
- Public Library InterLINK**
- 5.3** Public Library InterLINK
- Pat Merrett highlighted attachments to the agenda including InterLINK's 2016 Report to Members and a suggested InterLINK Board Members Talking Points. She also spoke briefly to a self-evaluation recently completed by the InterLINK Board of Directors.
- Roundtable**
- 6. Roundtable**
- There was a brief roundtable update.
- Adjournment**
- 7. Adjournment**
- The meeting adjourned at 8:37 p.m.