

MINUTES

Port Moody Public Library Board
Thursday, April 19, 2018

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, April 19, 2018 in the ParkLane Room, Library.

Present

Pat Merrett (Chair)
Afton Bell
Bob Elliott
Daphne Herberts
Bill Lawrie
Cllr. Hunter Madsen
Jo-Anne Parneta
Rosario Passos
Dave Zille

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:01 p.m.

Marc Saunders was welcomed to the meeting.

Approval of Agenda

2. Approval of Agenda

Moved by Cllr. Hunter Madsen and seconded

THAT the agenda of the regular Library Board meeting of April 19, 2018 be approved as amended:

Move item 3.2 Library Director's Report to be included with item 4.1 Library Strategic Planning Report.

Carried.

Consent Agenda

3. Consent Agenda

Moved by Bob Elliot and seconded

THAT all items on the consent agenda be approved or received for information as noted.

- 3.1 Minutes of regular Library Board meeting of March 15, 2018 (approval)
- 3.2 Library Director's Report (information)
- 3.3 Media Coverage (information)
- 3.4 Customer Feedback (information)

Carried.

4. New Business

Library Strategic Planning Report

4.1 Library Strategic Planning Report

The Director spoke briefly to his report. Discussion of the Library strategic planning process followed.

A Strategic Plan steering committee was established, consisting of Daphne Herberts, Bill Lawrie, Rosario Passos, Dave Zille, the Director and Deputy Director.

Next steps will be to create guidelines for moving forward. These recommendations will be added to the May meeting agenda for board approval.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Library Board Chair

The Board Chair gave an update on recent board activities. She indicated that council has publicly released the Port Moody Public Library Functional Space Programming report.

BCLTA

5.2 BCLTA

Dave Zille reminded trustees of the BCLTA conference in May which includes an all-day governance forum on May 12 and trustee orientation and chairing the board session on May 13.

Public Library InterLINK

5.3 Public Library InterLINK

Bill Lawrie gave a brief report on the April 3, 2018 meeting of the InterLINK Board, highlighting the Skills Inventory Report which will inform future InterLINK Board development.

Arts & Culture Committee

5.4 Arts & Culture Committee

Rosario Passos suggested a possible opportunity for the

Library to become involved in next year's Arts & Culture Committee's art walk.

Roundtable

6. Roundtable

There was a roundtable which included discussion on how to publicize the Library after the renovations have been completed.

Adjournment

7. Adjournment

The meeting adjourned at 8:06 p.m.