

MINUTES

Port Moody Public Library Board
Thursday, May 17, 2018

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, May 17, 2018 in the ParkLane Room, Library.

Present

Pat Merrett (Chair)
Daphne Herberts
Bill Lawrie
Cllr. Hunter Madsen
Jo-Anne Parneta
Dave Zille

Regrets

Afton Bell
Bob Elliott
Rosario Passos

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:05 p.m.

Approval of Agenda

2. Approval of Agenda

Moved by Daphne Herberts and seconded

THAT the agenda of the regular Library Board meeting of May 17, 2018 be approved

Carried.

Consent Agenda

3. Consent Agenda

Moved Cllr. Madsen and seconded

THAT all items on the consent agenda be approved or received for information as noted.

3.1 Minutes of regular Library Board meeting of April 19, 2018 (approval)

3.2 Library Director's Report (information)

3.3 Media Coverage (information)

3.4 Customer Feedback (information)

Carried.

4. Old Business

Future Branch Location

4.1 Future Branch Location

Trustees discussed possible options for the location of a new library, with consideration on how the community would be best served.

The Director was asked to prepare a general statement based on feedback, for a recommendation to approve at the June Board meeting.

5. New Business

2017 Statement of Financial Information

5.1 The Library Director provided some background information on the Library's 2017 Statement of Financial Information (SOFI).

Moved by Jo-Anne Parneta and seconded

THAT the Library's 2017 Statement of Financial Information be received for information.

Carried.

6. Reports from Board Committees/Representatives

Board Chair

6.1 Library Board Chair

The Chair was unable to attend the *Chairing the Board* session at BCLTA due to cancellation. Dave Zille will inform the Chair if another session becomes available.

The Chair indicated that she and the Director attended the annual Tri-Cities Champions for Young Children Awards of Excellence event on May 11, where she signed the Early Childhood Development Community Accord on behalf of the Library.

BCLTA

6.2 BCLTA

Dave Zille will email any updates as they become available.

Public Library InterLINK

6.3 Public Library InterLINK

No report.

**Arts & Culture
Committee**

6.4 Arts & Culture Committee

No report.

**Strategic Plan
Working Group**

6.5 Strategic Plan Working Group

The Director spoke to the Strategic Planning Process document.

Moved by Jo-Anne Parnetta and seconded

THAT the Terms of Reference, key outputs, and project plan recommended by the Strategic Plan Working Group be approved.

Carried.

Timelines will be attached to the project plan for information at the June Board meeting.

Roundtable

7. Roundtable

There was a brief roundtable discussion. It was noted that trustees have received comments from library customers on their positive interactions with library staff.

Adjournment

8. Adjournment

The meeting adjourned at 8:05 p.m.